

ENGLISH 101 LIBRARY INSTRUCTION WORKSHEET

Professor's Name / section _____ Student's Name & Topic _____

After you have been through the lecture session, the second part of this assignment is to find **8** sources related to your research topic. Please fill in the requested information below.. Each item is worth **5** points.

If you need help finding the following items, or have questions about a citation in an index or the catalog, please speak with Jane, Jody, Holly or, Janet (the librarians who provide reference service), or your professor.

1) **Book** from the **print reference** (not circulating) collection; find by browsing (use the LC outline in your booklet) or using the catalog.

Author /editor: _____

Title: _____

Place of publication / Publisher: _____

Copyright date: _____

If you used a specific **article** / **chapter** within the reference book you consulted, please list the author and title of the article:

2) **Book** (e-book, DVD, CD, map, or gov't document) from the **circulating** collection; find by using the online catalog.

Author /editor: _____

Title: _____

Place of publication / Publisher /Copyright date: _____

Which library owns the title? Please include call number (or write online, if it's an ebook): _____

3) **Periodical article** from **General OneFile**.

Author of article: _____

Title of article: _____

Title of periodical: _____

Date or number of issue **and** pages of article: _____

Is the article **full-text**? Yes___ no___. If it is **not** full-text in *GOF*, does Kelly Library have access to it in **another** database **or** a print subscription? Another database yes _____ (list name) no___ paper___

4) **Periodical article** from **JSTOR** (use the advanced search screen). Be sure it's an article, not a book.

Author of article: _____

Title of article: _____

Title of periodical: _____

Date or number of issue and pages of article: _____

What *JSTOR* discipline / subject areas did you apply to your search? Write "none" if you did not use any.

5) Item from **World Catalog**.

Author / editor: _____

Title: _____

Place of publication / Publisher: _____

Copyright date: _____

Search terms you used to find this book in World Catalog: _____

Does Kelly Library own this book? (Look up the title in the library's online catalog): _____

6) **Newspaper article** from an online source (**America's Newspapers, Factiva, LexisNexis, or Newspaper Source Plus**).

Author of article: _____

Title of article: _____

Title of newspaper: _____

Date, section and pages of the article: _____

Title of online newspaper database **and** search terms used: _____

7) **CQ Researcher** (if you cannot find a report exactly on your topic, find one reasonably close).

Title of *CQ Researcher* report: _____

Author of the *CQ* report: _____

Date, volume, and issue number: _____

List the title question of the "Pro / Con section": _____

List the title of one of the "Short Features": _____

8) **Web site** related to your topic.

Title of web site: _____

Author or sponsoring organization: _____

Date of web site: _____

URL address (please **write legibly**) _____

Search engine **and** search terms you used: _____

9) Choose one of the previous eight items, and put it in the correct **2016 MLA format**. Use the examples in the *Kelly Library Handbook*, the *MLA Handbook* (on reserve), or *A Writer's Reference*.

10) Give a brief evaluation of the web site you found in # 8. Use the evaluation tips (accuracy, attribution, authority and currency) from this booklet, and list a solid, thoughtful reason on why it was a good (or bad) web site.