There are several good reasons to start your research with reference materials, even if you’re in an upper-level class:

- To gain an overview or historical background on your subject;
- To get suggestions for further reading;
- To get ideas on choosing a topic, or broadening or narrowing your topic.

The specialized print and online encyclopedias and other reference books listed below (in call number order) may be of help to you. They cover a wide range of topics related to the many aspects of ethics and morality. You can access all of the online resources by starting at the library home page and clicking on the Journal Articles and Databases link. If you want to find out if a particular reference title is available in one of the library’s online reference databases (Credo, Gale Virtual Reference Library, Oxford Reference Online, Salem Health), do a title search in the catalog (www.innopac.hal.org).

- **Encyclopedia of Philosophy** REF B 51 .E53 2006 vols 1-10 (online @ Gale Virtual Reference Library)
- **Salem Health: Psychology and Mental Health** REF BF 936 .P86 (online @ Salem Health)
- **Science, Religion and Society: An Encyclopedia** REF BL 246.3 .S37
- **Encyclopedia of Unbelief** REF BL 2705 .E53 19834 vols 1-2
- **Encyclopedic Dictionary of Religion** REF BR 95 .E494 vols 1-3
- **New Dictionary of the History of Ideas** REF CB 9 .N49 2995 vols 1-6
- **Encyclopedia of Environmental Issues** REF GE 10 .E523 2001 vols 1-4
- **Encyclopedia of Sustainability: Volume I: The Spirit of Sustainability** REF GE 140 .B47 2012 vols 1-10
- **Encyclopedia of American Environmental History** REF GE 150 .E53 2011 vols 1-4
- **Encyclopedia of Cultural Anthropology** REF GN 307 .E52 1996 vols 1-4
- **Encyclopedia of Global Resources** REF HC 85 .E49 1010 vols 1-4
- **Encyclopedia of Leadership** REF HC 57.7 .E53 2004 vols 1-4
- **Encyclopedia of Business and Society** REF HF 5387 .E53 2008 vols 1-5
- **Science, Technology, and Society: An Encyclopedia** REF HM 846 .S43 2005
- **Encyclopedia of Social and Political Movements** REF HM 881 .W553 2013 vols 1-3
- **Encyclopedia of American Social Movements** REF HM 57 .E594 2004 vols 1-4
- **Slavery in the Modern World** REF HT 867 .S52 2011 vols 1-2
- **Encyclopedia of World Poverty** REF HV 12 .E54 2006 vols -13
- **Encyclopedia of Disaster Relief** REF HV 553 .E53 2011 vols 1-2
FINDING MATERIAL IN THE CATALOG

You are probably aware that Kelly Library belongs to a consortium of libraries known as HAL (Holston Associated Libraries), and has a catalog that contains the holdings of its four members (E & H, King University, Washington County Public Library and Tazewell County Public Library), and that your valid student ID will let you borrow books from any of these libraries. The four libraries have a relatively new service where, you can request items through the catalog, and have them delivered to Kelly Library. Besides containing the holdings of four libraries, the catalog has other powerful features, such as many ways to search and the ability to limit your search. The area of ethics and morality covers a huge range of topics; below is a screen shot of related topics from a subject search on ethics in the online catalog.

Kelly Library subscribes to several online databases that should help you find relevant material to support your viewpoints in your essays. See below. You can access the online catalog, databases and other services from the main library page. The databases are located on the Journal Articles and Databases link.

FINDING MATERIAL IN ONLINE DATABASES

EBSCO Databases

There are several databases from this vendor that would be helpful in this class. From looking at a list of potential topics, Academic Search Complete (which you’ve used in English 101, English 100, or Transitions),
Business Source Complete, Communication & Mass Media Complete, Environment Complete, Health Source, Legal Collection, Military & Government Collection, Psychology and Behavioral Sciences Collection, Religion and Philosophy Collection, and Women’s Studies International appear to contain relevant material on the wide range of topics encompassed in this class. See the screen shot from Health Source: Nursing / Academic Edition below that shows a search on the ethics of human medical experimentation. Notice the asterisk symbol (*) to retrieve singular and plural forms of the search words.

Some other databases that might be helpful in this class are General OneFile, JSTOR, and Project Muse—it just depends on your topic.

WHAT IF THE DATABASE ARTICLE IS NOT FULL-TEXT?

If you find a non-full-text citation in one database, you can see if it is full-text in other online databases by checking the E-Journals by Title list under the Books, Articles, and More column on the library home page. If the periodical is full-text in another database to which Kelly Library subscribes, it will take you to that link. If the journal is not available online in another database, do a title search in the catalog. If Kelly Library owns the title, there will be a record for it in the catalog, and it will tell you what issues are available and in which format they are held. If it is not available at all in Kelly Library, you may want to obtain the item through interlibrary loan. If you have trouble using this e-journal article finder, please speak with the librarian providing reference service.

OBTAINING MATERIAL FROM OTHER LIBRARIES

As you look for articles to support your essays, you are sure to find citations to journals and books Kelly Library does not own. If your time frame permits, our staff will try to obtain a photocopy of the article, or borrow the book for you through the interlibrary loan process. To order material this way, click on the interlibrary loan under Services. If you have never used this service, you will need to register by clicking on the first time users button and registering identification and contact information. It is a good idea to read Kelly Library’s Interlibrary Loan Policy at this point. Then, you can proceed to the book and photocopy order forms. There is no charge for this service for the first 50 requests per academic year. Please double check the online catalog and E-Journals by Title list to be sure that this library does not already own the material, and allow at least 7-10 working days to receive the items. If you have questions about this service, ask Patty or Jane.
DOCUMENTING YOUR SOURCES

Just have you have done in previous research projects, you must credit your sources whenever you quote an author’s exact words or use his or her unique ideas to avoid plagiarism. Documenting your sources also allows the reader of your work to locate your sources in its entirety. Kelly Library has the MLA Handbook, Manual for Writers of Term Papers, Theses and Dissertations (Turabian), Publication Manual of the American Psychological Association, APA Style Guide to Electronic References and The Chicago Manual of Style on permanent reserve at the Circulation Desk. Use the documentation style Dr. Mitchell requires. Diana Hacker’s A Writer’s Reference (also on permanent reserve) has a good section on the APA, MLA, and Chicago styles. If you click on the Research Tips link under the Research heading, you will see links to the Diana Hacker (http://www.dianahacker.com/resdoc/) and Purdue University Online Writing Lab, OWL (http://owl.english.purdue.edu/owl/) sites.

LIBRARY STAFF AND REFERENCE ASSISTANCE CONTACTS

The most valuable resource in the library is its staff. If you need help using or locating any of the materials mentioned in this handout, please ask a reference librarian or circulation staff member for assistance. If that staff member cannot help you, he or she will direct you to someone who can. The librarians are: Jane Caldwell, Patty Greany, Jody Hanshew, and Janet Kirby. The circulation staff members are: Adam Alley, Jennifer Bassett, David Lyons, Holly McCormick, and Janice Snead. There is a reference librarian on duty until 9pm Sunday-Thursday and all day Friday and Saturday during the regular semesters.

Also consider the helpful resources in the Writing Center and in the Academic Support Services / Powell Resource Center.

Remember: We’re here to help you with your information needs. Please don’t hesitate to ask us for help. You can reach us by:

- calling the Circulation Desk at ext. 6208
- emailing askalibrarian@ehc.edu
- visiting the library in person

www.library.ehc.edu
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276.944.6208

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