www.library.ehc.edu

ETLA 100: TRANSITIONS I
Zen and the Art of ...

GETTING STARTED IN THE LIBRARY

So you have an assignment in this class to find information on Zen. How do you get started? First of all, you will need to go to the library web page. Second, unless you are already an expert on this topic, some background information or a general overview might be useful. The print titles listed below (in call number order), all located in the reference section of Kelly Library, have good articles on the religious, philosophical, and popular culture aspects of Zen. They are examples of specialized encyclopedias—they focus on a particular subject, as compared to general encyclopedias, such as Americana or World Book. The online reference databases can be accessed by going to the library’s A-Z Databases list, or by the links built into this guide, if you are viewing it online via Moodle or the Guides link on the library page. Of course, if at any point you need assistance locating or using any of the resources mentioned in this guide, please speak with a librarian!

Encyclopedia of Philosophy  REF B 51 .E53 2006 (also in Gale Virtual Reference Library)
Salem Health: Psychology and Mental Health  REF BF 636 .P86 2010 (also in Salem Reference Online)
Encyclopedia of Religion  REF BL 3’ .E46 (also in Gale Virtual Reference Library)
Contemporary American Religion  REF BL 2525 .C63 2000
Encyclopedia of Buddhism  REF BQ 128 .E62 2004 (also in Gale Virtual Reference Library)
Encyclopedia of Modern Asia  REF DS 4 .L48 2002
(Also in Salem Reference Online)
Encyclopedia of Violence, Peace & Conflict  REF HM 291 .E625 1999 (also in Gale Virtual Reference Library)
American Countercultures: An Encyclopedia of Nonconformists, Alternative Lifestyles...  REF HM 647 .A44 2009
Encyclopedia of American Social Movements  REF HM 57 .E594 2004
Salem Health: Complementary & Alternative Medicine  REF R 733 .C66 2012 (also in Salem Reference Online)
Gale Encyclopedia of Alternative Medicine  REF R 733 .G34 2009 (also in Salem Reference Online)
Credo Reference
Gale Virtual Reference Library
Oxford Reference Online
Salem Reference Online Reference

FINDING MATERIAL WITH THE CATALOG

After you have found some general information, you might want longer, more detailed information. One great place to look is in the online catalog. Emory & Henry College belongs to a group, or a consortium, of four libraries called Holston Associated Libraries, and they share a common catalog. Sometimes you will hear library staff members refer to the catalog as HAL. All types of items are in our catalog; besides books, there
are DVDs, CDs, maps, electronic books, and other electronic resources. You can search for material in several different ways: by **subject**, **author**, **title**, or **keyword**. The screenshot below is from a **subject** search on **Zen**. When you scroll down the **results list**, you will see the title **Dropping Ashes on the Buddha: The Teaching of Zen Master Seung Sahn**.

Here is the full record for the title:
WHAT DO THESE STRANGE LETTERS AND NUMBERS MEAN?

After you have found books and other material in the catalog, how do you find these things in the library? The call numbers don’t look like what you are used to in your school learning resource center or local public library. That’s because Kelly Library uses the **Library of Congress classification system**, and your school or public library probably used the **Dewey Decimal** system. Both classification schemes do the same thing: group library materials together by subject. To help make things clearer, take a look at this [tutorial](#) from the University of Rhode Island to help you decipher Library of Congress call numbers. Please do not attempt to contact URI library staff. If you are having a tough time finding items on the shelves, do not hesitate to ask any Kelly Library circulation staff member or reference librarian for help.

In general, most of the circulating items on are on the top floor of the library. The **reference collection**, **periodicals**, **newspapers**, **DVDs**, **CDs**, and **new books** are on the **main floor**, as well as an open collaborative area. The **ground floor** houses the **IT Help Desk**, an open computer lab (**Kelly Lab**), the **McGowan Lab** (a classroom), **maps**, **microfilm**, and a **government documents** collection. The top floor contains most of the circulating collection and special collections; it is the quietest floor in the building. Please feel free to ask any library or IT staff member for directions or help.

**FINDING ARTICLES IN DATABASES**

Besides books, you will want articles. Articles generally fall into two groups: **popular** magazines and **scholarly** periodicals. You have online access to both kinds of articles through the many databases this library subscribes to. Take a look at the [A - Z Databases](#) list. There are dozens of databases, and most of them are partially or completely full-text. You may already be familiar with **Expanded Academic** or **ProQuest**. A similar database in this library that covers a wide range of subjects in both magazines and journals is **Academic Search Complete**. Look at the screen shot below from **Academic Search Complete** with a search using the terms **Zen AND popularity**.

The search produced 20+ hits. If the citation indicates **PDF** or **HTML** full-text, the article is there, ready for you to read or print.
As you can see on the A - Z Databases list, there are many specialized databases too. For students in this class looking for periodical articles on Zen, in addition to Academic Search Complete, the following databases may be of interest: Health Source: Consumer Edition, JSTOR, Project Muse, Psychology and Behavioral Science Collection, and Religion and Philosophy Collection.

Although newspapers may not be considered scholarly sources, they can be helpful in giving you information as the event was, or is, unfolding; tracing a story through the newspaper can give you a day-by-day breakdown of it. Newspapers can also be good sources of “trendy” topics in American culture. Below is a sample search on Zen AND mindfulness in America’s Newspapers.

The search found several newspaper articles mentioning the search words of Zen and mindfulness. The first article in the result list is from the October 23, 2016 issue of the University of West Florida newspaper, The Voyager.

WHAT DOES “SCHOLARLY” VERSUS “POPULAR” MEAN?

Throughout your college career, you will hear professors and librarians mention popular magazines and scholarly journals. Or, your professors may tell you to rely on scholarly, not popular sources. What does that mean? Generally, articles in popular magazines, such as Time, Sports Illustrated, Glamour, Psychology Today, etc. are geared toward a large, diverse audience. Scholarly journals, such as the American Historical Review, American Journal of Psychology, Mind, International Journal of Ethics, etc. are aimed at scholars and students in specialized fields. People is a magazine about celebrities and popular culture; the Journal of Popular Culture studies and analyzes it. Here is a helpful chart on the Skidmore College’s Library website that will help you distinguish the differences between the two types of publications.

WHAT DO YOU DO IF AN ARTICLE IS NOT FULL-TEXT IN A DATABASE?

If you’re looking, for example, in Academic Search Complete, and you find an article that is not full-text, what do you do? Go to our Full Text E-Journals list! An article citation that may not be full-text in one database may very well be full-text in another one of the library’s dozens of databases.

For an example, let’s look back at the screen shot from the Academic Search Complete database. The second article in the result list, “An Investigation of Seung Sahn’s Seon…” in the Winter 2014 issue of Korea Journal is not full-text in ASC. However, when you copy and paste the journal title in “E-Journals by Title,” it is full-text in another database. Look at the screen shot below:
That article in the *Korea Journal*, although it is not full-text in ASC, is full-text in another one of Kelly Library’s databases, *EBSCO Open Access Journals*. If it is not full-text in any of the library’s electronic databases, you may want to request the article through [interlibrary loan](https://library.kelly.edu). Ask a librarian for details about this service.

BE A BETA TESTER…

…of our new discovery search engine, [E&H OneSearch](https://library.kelly.edu). It searches most of the library’s databases simultaneously, except for the ones you see below on the right side of the screen shot. Notice that this search yielded 24 results in *Academic Search Complete*, but in [E&H OneSearch](https://library.kelly.edu), there are over 32,000. If searching most of Kelly Library’s many databases at once is too overwhelming, it’s perfectly all right to search them one-at-a-time—however you feel most comfortable conducting your search. Let us know how you like this service.

**DOCUMENTATION AND PLAGIARISM**

Plagiarism is serious academic misconduct. The [E&H Academic Code](https://library.kelly.edu) clearly states that it is a student’s responsibility to give credit to another person’s exact words or unique ideas. The [Honor Code](https://library.kelly.edu) reinforces this concept with the statement that one of its elements is “A commitment to abstain from all forms of cheating and plagiarism.” Documenting sources correctly will help you avoid this mistake in your papers and presentations. In high school, you may have already had some experience with the Turabian style of documentation. Your professors will talk to you more in-depth about this issue. Three other common styles you may hear your professors mention are MLA (Modern Language Association), APA (American Psychological Association) and the *Chicago Manual of Style*. The library has guides for all of them. Also, on the library’s [Research Tips](https://library.kelly.edu)
page, there are links to several helpful sites. The Long Island University and the OWL (Online Writing Lab at Purdue University) websites are especially helpful.

YOUR BEST RESOURCE

Your best resource in the library is the people who work here! If you are having problems locating or using any of these resources, please ask a library staff member for assistance. We’re here to help you with your information needs. Kelly Library is open 89.5 hours a week during the regular semester, and a reference librarian is available until 7pm Monday -Thursday, and all day Friday.

Circulation Staff
Adam Alley
Holly McCormick
Cordelia Meyer
Melissa Phelps
Courtney Sheets

Reference Librarians
Jane Caldwell
Patty Greany
Jody Hanshew
Janet Kirby

Another valuable resource available to you on this campus is the E&H Writing Center in McGlothlin-Street 233. The tutors there can work with you to improve your papers by giving you advice on grammar, organization and documentation matters; it is not an editing service. For information on operating hours and tutor schedules, call ext. 6723 or check the Writing Center webpage. Also, you may want to consult with Academic Support Services in the Powell Resource Center at ext. 6144.

One more resource that will help you with your research: Diana Hacker and Nancy Sommers’s grammar and composition book A Writer’s Reference. It contains an excellent section on doing research—how to set realistic deadlines, form a topic and refine it, as well as giving you other practical tips.