

www.library.ehc.edu

ETLA 100 TRANSITIONS I Leadership in Sports and Society

GETTING STARTED IN THE LIBRARY

So you have an assignment in this class to find information on leadership in sports and society. How do you get started? First of all, you will need to go to the **library web page.** Second, unless you are already an expert on this topic, some background information or a general overview might be useful. The **print** titles listed below (in call number order), all located in the **reference section** of Kelly Library, have good articles on social, psychological, ethical and business aspects of sports and society. They are examples of **specialized encyclopedias**—they focus on a particular subject, as compared to **general** encyclopedias, such as *Americana* or *World Book*. The **online** reference databases can be accessed by going to the library's **Journal Articles and Databases** list, or by the links built into this **guide**, if you are viewing it online via **Moodle**, Google Docs or the **Guides** link on the **library page**. Of course, if at any point you need assistance locating or using any of the resources mentioned in this guide, please speak with a librarian!

Encyclopedia of Psychology REF BF .E52 2000

Comprehensive Handbook of Psychological Assessment: Industrial & Organizational Assessment REF BF 176.C654 2004

Encyclopedia of Applied Psychology REF BF 636 .E52 20014

Salem Health: Psychology and Mental Health REF BF 636 .P86 2010

Berkshire Encyclopedia of World Sport REF GV 567 .B48 2013

Encyclopedia of Sport and Exercise Psychology REF GV 706.4 . E5 2014

Sports Culture: An A to Z Guide REF GV 706.5 .C383 2000

International Encyclopedia of Women and Sports REF GV 709 .158 2001

International Encyclopedia of Social and Behavioral Sciences REF H 41 .158 2001

International Encyclopedia of Organizational Studies REF HD 31 .1564 2008

Encyclopedia of Leadership REF HD 57.7 .E53 2004

Encyclopedia of New Venture Management REF HD 62.5 .E534 2012

Encyclopedia of Business Ethics and Society REF HF 5387 .E53 2008

Encyclopedia of Sociology REF HM 425 .E5 2000

Encyclopedia of Community REF HM 656 .E53 2003

Encyclopedia of Activism and Social Justice REF HM 671 .E53

Encyclopedia Group Processes and Intergroup Relations REF HM 716 .E53 2010

Wiley-Blackwell Encyclopedia of Social & Political Movements REF HM 881 W553 2013

Encyclopedia of Human Relations REF HM 1106 .E53 2009

Routledge International Encyclopedia of Women REF HQ 1115 .R69 2000

Credo

Gale Virtual Reference Library

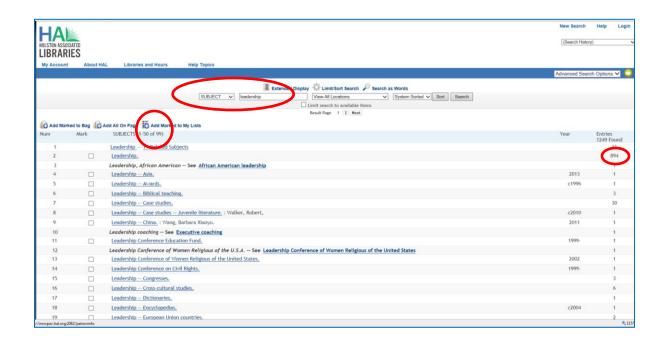
Oxford Reference Online

All three of these online reference databases can be accessed on the **Journal Articles and Databases** page.

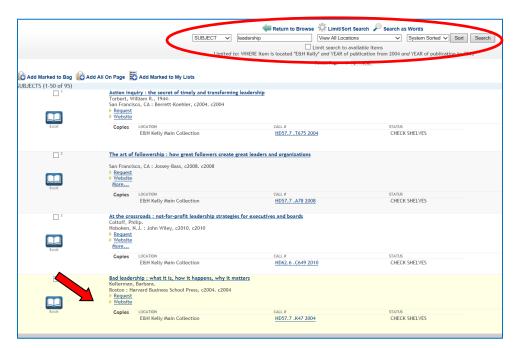
FINDING MATERIAL WITH THE CATALOG

After you have found some general information, you might want longer, more detailed information. One great place to look is in the **online catalog**. Emory & Henry College belongs to a group, or a consortium, of four libraries called **Holston Associated Libraries**, and they share a common catalog. Sometimes you will hear

library staff members refer to the catalog as **HAL**. All types of items are in our catalog; besides books, there are DVDs, CDs, videocassettes, audiocassettes, maps, electronic books, and other electronic resources. You can search for material in several different ways: by **subject**, **author**, **title**, or **keyword**. The screenshot below is from a subject search on **leadership**.



There are **99** subject headings with the word leadership, and **nearly 900** entries under the basic subject heading. Click on **leadership**, and **limit** your search to **Emory & Henry**, with items **published 2004-2015**. Scroll a short distance down your results list until you see **Bad Leadership**: **What It Is, How It Happens, Why It Matters** by Barbara Kellerman



Click on the record to see the full information about this title, including a listing of its contents.

		Request Add to My SUBJECT V leadership	Lists Add to Bag MARC Dis	play Return to Browse Limit/Sort Search System Sorted Search
	County of the			
	Author Kellerman, Barbara. Title Bad leadership: whate it is, how it happens, why it matters / Barbara Kellerman. Imprint Boston: Harvard Business School Press, c2004. Connect to Connect to http://www.co.gov/icat/sit/ricokeip0418/2004014041.html			
Book	Copies	LOCATION	CALL #	STATUS
	Copies	E&H Kelly Main Collection	HD57.7 .K47 2004	CHECK SHELVES
	Descript xv1, 282 p.; 24 cm. Series Loadership for the common good Series Loadership for the common good Bibliothic Common good Loadership for the common good Contents Whost of significance - Claiming the bad side - Reasons for being bad Making meaning of being bad Incompetent : Juan Antonio Samaranch, Abdurtansam Waldi, Jill Brach Rigid: Many Meeker, Robert Haas, Summer Redstone, Vladimir Putin Intemperate : Marion Barry, Jr., Gary Hart and Jesse Jackson, James Balder and Henry Lyons, William Bennett Callous : Al Dunlap, Budolph Giulfant, Leona Helenghey, Howell Raines Corrupt: William Anamony, Vincered Rudshy Cland., Jr., Mario Villamanewa, Andreer Parado Invalue : Bill Citton, Lee Raymond, James W. Johnston Evil: Radowan Kanadzic, Saddam Hussein, Pol Pot, Jim Jones and David Koresh From bad to better Costs and benefits Comments and corrections. Subject Loadership. Descision making. Personality and occupation.			

These sample searches are very basic; there are many ways you can limit or tailor your search. We won't go deeply into that now, but the library staff wants you to be aware of the catalog and that it has the holdings of all formats of its member libraries. The most important thing to remember is to ask for help!

WHAT DO THESE STRANGE LETTERS AND NUMBERS MEAN?

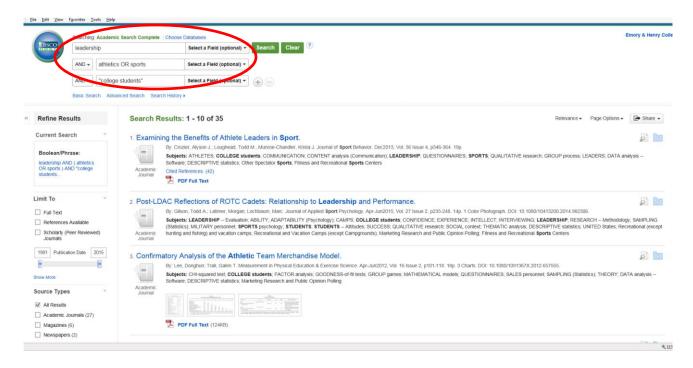
After you have found books and other material in the catalog, how do you find these things in the library? The call numbers don't look like what you are used to in your school learning resource center or local public library. That's because Kelly Library uses the **Library of Congress** classification system, and your school or public library probably used the **Dewey Decimal** system. Both classification schemes do the same thing: group library materials together by subject. To help make things clearer, take a look at this **tutorial** from the University of Rhode Island to help you decipher Library of Congress call numbers. Please do not attempt to contact URI library staff. If you are having a tough time finding items on the shelves, do not hesitate to ask any Kelly Library circulation staff member or reference librarian for help.

In general, most of the circulating items on are on the top floor of the library. The **reference collection**, **periodicals**, **newspapers**, **DVDs**, **CDs**, and **new books** are on the **main floor**. The **ground floor** houses the **IT Help Desk**, an open computer lab (**Kelly Lab**), the **McGowan Lab** and a **government documents** collection. The top floor contains most of the **circulating collection**, **juvenile collection**, and **special collections**. Please feel free to ask any library or IT staff member for directions or help.

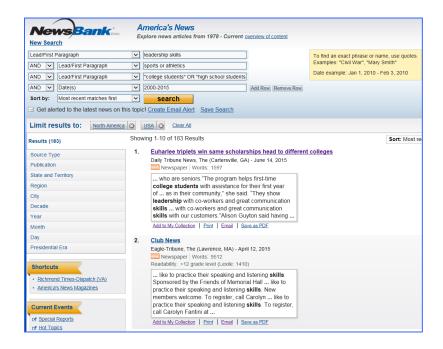
FINDING ARTICLES IN DATABASES

Besides books, you will need articles for the most current information. Articles generally fall into two groups: **popular** magazines and **scholarly** periodicals. You have online access to both kinds of articles through the many databases this library subscribes to. Take a look at the **A – Z Databases** list. There are dozens of databases, and most of them are partially or completely full-text. You may already be familiar with *Expanded Academic* or *ProQuest*. One database in this library that covers a wide range of subjects in both magazines and journals is *Academic Search Complete*. Look at the screen shot below from *Academic Search Complete* with a search using the terms **leadership AND athletics OR sports AND "college students."** Let's look at our 30+ results list. If you see **PDF Full Text** or **HTML Full Text**, the article content is included.

Kelly Library subscribes to several databases that should have articles relating to this topic. Some you might want to look at (besides *Academic Search Complete*) are: <u>Business Source Complete</u>, <u>Education Research Complete</u>, <u>Psychology & Behavioral Sciences Collection</u>, and <u>SPORT Discus</u>. They are all produced by the same company, and have the same user interface.



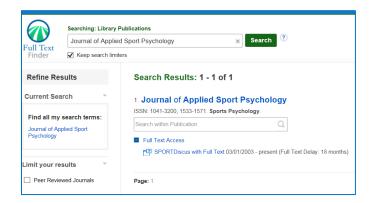
Although newspapers may not be considered scholarly sources, they can be helpful in giving you information as the event was, or is, unfolding; tracing a story through the newspaper can give you a day-by-day breakdown of it. Or, on a subject such as leadership and sports, it can provide some human interest articles. With a newspaper database such as *America's Newspapers*, it's easy. Below is a sample search on **leadership skills AND sports OR athletics AND "college students"** and **limited** to U.S. newspaper articles published between 2000 and 2015.



WHAT DO YOU DO IF AN ARTICLE IS NOT FULL-TEXT IN A DATABASE?

If you're looking, for example, in *Academic Search Complete*, and you find an article that is not full-text, what do you do? Go to our **E-Journals by Title** list! An article citation that may not be full-text in one database may very well be full-text in another one of the library's dozens of databases. For example, in the sample search from Academic Search Complete, out of sight in the screen shot is an article from the Journal of Applied Sport Psychology. The <u>E-Journals</u> list tells you that it will be full-text in <u>SPORTDiscus</u> in 18 months.

When an article is not available full-text in any of the library's databases or print journals, you can request a copy through the <u>interlibrary loan</u> service.



WHAT DOES "SCHOLARLY" VERSUS "POPULAR" MEAN?

Throughout your college career, you will hear professors and librarians mention popular magazines and scholarly journals. Or, your professors may tell you to rely on scholarly, not popular sources. What does that mean? Generally, articles in popular magazines, such as *Time*, *Sports Illustrated*, *Glamour*, *Psychology Today*, etc. are geared toward a large, diverse audience. Scholarly journals, such as the *American Historical Review*, *American Journal of Psychology*, *Mind*, *International Journal of Ethics*, etc. are aimed at scholars and students in specialized fields. *People* is a magazine about celebrities and popular culture; the *Journal of Popular Culture* studies and analyzes it. Here is a **helpful chart** on the Skidmore College's Library website that will help you distinguish the differences between the two types of publications.

DOCUMENTATION AND PLAGIARISM

Plagiarism is serious academic misconduct. The **E&H Academic Code** clearly states that it is a student's responsibility to give credit to another person's exact words or unique ideas. The **Honor Code** reinforces this concept with the statement that one of its elements is "A commitment to abstain from all forms of cheating and plagiarism." Documenting sources correctly will help you avoid this mistake in your papers and presentations. In high school, you may have already had some experience with the Turabian style of documentation. Your professors will talk to you more in-depth about this issue. Three other common styles you may hear your professors mention are **MLA** (Modern Language Association), **APA** (American Psychological Association) and the **Chicago Manual of Style**. The library has guides for all of them. Also, on the library's **Research Tips** page, there are links to several helpful sites. The **Re: Writing** (formerly Hacker) and the **OWL** (**O**nline **W**riting Lab at Purdue University) websites are especially helpful.

FINDING GOOD INTERNET SITES

There are lots of good web pages, and some that are not so good. In high school, your teachers and media specialists have probably given you some advice on telling the good from the bad. **Widener University's** Wolfgram Library has a good YouTube <u>tutorial</u> on evaluating web sites.

In addition to pages you find on your own with your favorite search engines, the librarians in Kelly Library have pulled together high-quality web sites, subscription databases and print resources by **subject**. Take a look at the areas; you may see a resource you can use. Click to see what we have listed for the sciences. Another gateway site to many different subject areas is the *ipl2*; web pages are carefully reviewed before they are included.

YOUR BEST RESOURCE

Your best resource in the library is the people who work here! **If you are having problems** locating or using any of these resources, **please ask a library staff member for assistance**. We're here to help you with your information needs. Kelly Library is open **92.5 hours** a week during the regular semester, and a reference librarian is available until 9pm Sunday-**Thursday**, and all day Friday and Saturday.

Circulation Staff
Adam Alley
Jennifer Bassett
David Lyons
Holly McCormick
Melissa Phelps

Archivist Robert Vejnar Reference Librarians
Lorraine Abraham (director & CIO)
Jane Caldwell
Patty Greany
Jody Hanshew
Janet Kirby

Another valuable resource available to you on this campus is the E&H **Writing Center** in McGlothlin-Street 233. The tutors there can work with you to improve your papers by giving you advice on grammar, organization and documentation matters; it is not an editing service. For information on operating hours and tutor schedules, call ext. 6723 or check the Writing Center webpage. Also, you may want to consult with **Academic Support Services in** the **Powell Resource Center** at ext. 6144.

One more resource that will help you with your research: Diana Hacker's grammar and composition book **A Writer's Reference**. It contains an excellent section on doing research—how to set realistic deadlines, form a topic and refine it, etc. as well as giving you some practical tips.

Remember: We're here to help you with your information needs. Please don't hesitate to ask us for help. You can reach us by:

- calling the Circulation Desk at ext. 6208
- emailing askalibrarian@ehc.edu
- visiting the library in person

www.library.ehc.edu askalibrarian@ehc.edu 276.944.6208





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