

Faculty Supplemental Library Materials Allocation Grant Application Form

Applications for supplemental library materials allocation grants are due to the Library Committee no later than October 1st of each year. Applications will be considered by the Library Committee in conjunction with the professional library staff and may be limited by the materials needs of new programs, the strength of the Library's materials holdings in different disciplines, and previous supplemental allocation grant awards. Each grant will be awarded up to \$750.00 with three grants being awarded in this round. Funding for these grants is independent of the annual department allocation distribution. Supplemental library materials allocation grants are not to be used to initiate annualized subscriptions or standing orders. These grants are only for library collection development in support of the undergraduate curriculum and are not to be used for personal research. Winners from the previous year are not eligible to apply. This application should be submitted to the Library Committee chair and the Library Director for consideration. The Library Committee reserves the right to request additional information from all applicants, and, if deemed necessary, ask the applicant to address the Library Committee in person. Supplementary allocation awards must be spent in the same fiscal year they are granted, and deadlines for expenditures will be determined by the Library Committee and the librarians at the time of the award. *Grant applications must not exceed two pages in length for full consideration and must be submitted on this form.*

Prior to completing this application, faculty members are strongly urged to review the library's holdings in the proposed subject areas in consultation with the professional library staff.

Name:	Date:
Department:	
Subject Area(s) to which the additional allocation funds will be applied (Please note: a list of specific materials is not necessary at the time of application.):	
Justification for Request:	
Signature:	